



Cabinet Office

## CARBON REDUCTION PLAN GUIDANCE

### Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier entity and must meet the reporting requirements set out in supporting guidance, and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

# Carbon Reduction Plan Template

Supplier name: Eco Gee Limited

Publication date: November 2021

## Commitment to achieving Net Zero

**Eco Gee Limited** is committed to achieving Net Zero emissions by 2040.

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

<b>Baseline Year: 2022</b>	
<b>Additional Details relating to the Baseline Emissions calculations.</b>	
Ecogee have never reported baseline emissions. Over the next few months, we will calculate the required information and formulate a plan of reducing our carbon footprint to achieve our goal of being carbon neutral by 2040. Our base line year will be January 2022	
<b>Baseline year emissions:</b>	
<b>EMISSIONS</b>	<b>TOTAL (tCO<sub>2</sub>e)</b>
Scope 1	N/A Ecogee has not reported previously
Scope 2	A/A
Scope 3 (Included Sources)	A/A
<b>Total Emissions</b>	<b>A/A</b>

## Current Emissions Reporting

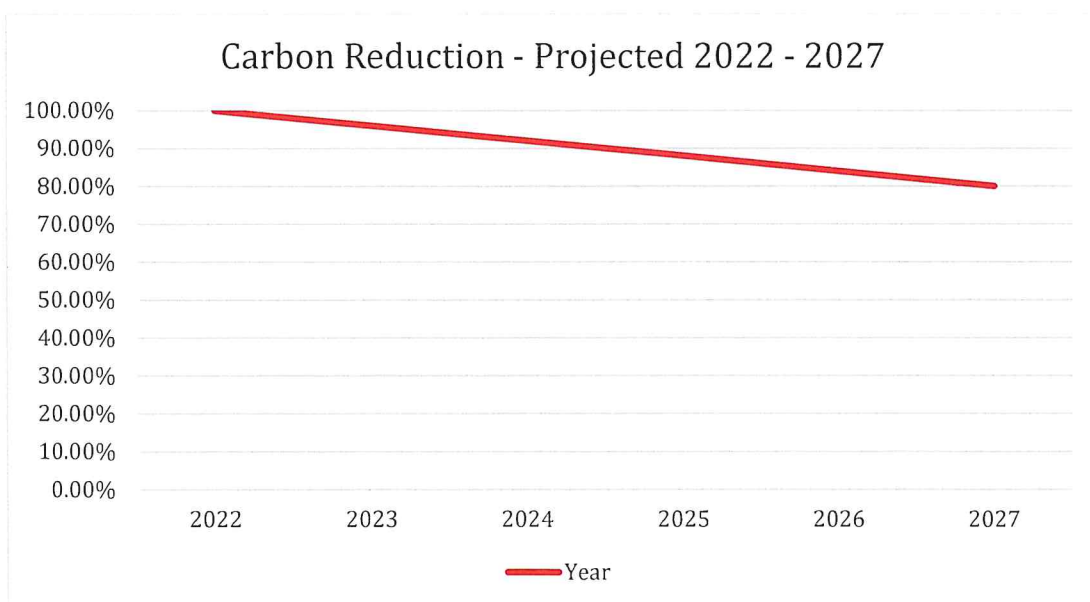
Reporting Year: 2022	
EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	N/A First reporting year
Scope 2	N/A First reporting year
Scope 3 (Included Sources)	N/A First reporting year.
Total Emissions	

### Emissions reduction targets

Ecogee over the coming months will determine its current carbon footprint. Whilst it will set its overall goal of being carbon neutral by 2040 in line with the Liverpool City Region objective. Ecogee will take small steps in the first few years to achieve this but as technology develops especially in regard to electric vehicles (it is forecasted that by 2050 emission from electric vehicles will have reduced a further 75% from today's figures) and battery storage these steps will become bigger. Ecogee biggest carbon footprint we believe currently is its current fleet of diesel vehicles. As these vehicles are being replaced, they are being replaced with electric.

We project that carbon emissions will decrease over the next five years; we hope to see a reduction of 20%.

Progress against these targets can be seen in the graph below:



## Carbon Reduction Projects

Ecogee will look to take on a variety of carbon reduction products.

- Change its fleet of vehicles to electric.
- Renewable energy.
- Sourcing sustainable products across all areas of its business.
- Champion local community projects and incentives.
- Educational programme, staff, local community, and the wider community.
- Publish annually its carbon footprint.

## Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>1</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>2</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>3</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

### Signed on behalf of the Supplier:

*B. Helm - Director*

Date: *04<sup>th</sup> Nov 2021*

<sup>1</sup> <https://ghgprotocol.org/corporate-standard>

<sup>2</sup> <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>3</sup> <https://ghgprotocol.org/standards/scope-3-standard>